

Extreme Weather Policy

Purpose

Because Alma College is a residential college, the college will close only under the most extreme weather conditions. Severe weather events, such as heavy snow or ice, or other emergency circumstances may create conditions that require delaying the opening of campus, closing campus for the day, or closing campus early.

Definitions

1. Delayed opening: The college will open campus for regular business at a later, specified time of day.
2. Closure: Before regular business hours begin, the college closes campus and cancels college-sponsored activities for the day except those included in the guidelines below.
3. Early release: The college closes campus before the end of regular business hours and cancels remaining college-sponsored activities except those included in the guidelines below.

Guidelines

1. In the event of the most extreme weather conditions, the President will conduct a conference call with the Provost, the Director of Facilities and Campus Services, and the Director of Student Rights and Responsibilities to determine whether to delay opening, close, or release early.
2. Weather-related delayed openings, closures, or early releases will be communicated via the Campus Alert System and/or campus email. The Director of Student Rights and Responsibilities will initiate the emergency notification to faculty, staff, and students.
3. Facilities and Services Management will maintain 24-hour snow removal operations throughout a storm.
4. The Wilcox Health Center and Dining Services will remain in operation throughout the extreme weather event.
5. Classes will be canceled throughout the extreme weather event.
6. When regularly scheduled work hours are reduced due to delayed opening, closure, or early release, employees will refer to policies established by Human Resources.