

Date and location of the event: May 1<sup>st</sup> at Wright Park

Event description: Nursing Pinning Ceremony for the graduating class of 2021.

We will be socially distanced because it will be outside and masks will be worn. Also, we are asking guests to bring their own folding or lawn chairs to the event and space them out at the park, so everyone will be socially distanced. We are planning on bringing a microphone and speakers so that everyone can hear from a socially distanced area. We are planning on taking the health screening questions that us students must fill out every day and putting them into a document that guests who are not Alma students can fill out. We are requiring guests to fill this form out 24 hours prior to the event and again when they arrive to the event.

A list of guests will be provided to Wilcox with contact information for contact tracing.

COVID-19 screening process for internal and external guests: Health Screening that we are required to take every day will be used for all internal and external guests. All guests will be required to send their screening responses to Brooke Longman at [longman1bn@alma.edu](mailto:longman1bn@alma.edu)

Staff/Faculty advisor: Ruth Chaplen

# of estimated guests and attendees: 65