

What do I need to know

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Billing Statement Highlights

- We bill by term – Fall (August), Winter (December), Spring (February), Summer (June)
- We email students when statements are available and ready for viewing. Students need to monitor their Alma email account. We do not mail paper statements or bills.
- Federal financial aid (loans, Pell grant, etc.) cannot post to student accounts until 10 days prior to the start of the term. All aid posted to student accounts show as “Disbursed” or “Anticipated.”
- Any aid shown as “Currently Ineligible” won’t post to student accounts because of an unresolved issue. Contact the Financial Aid Office to determine what is needed for the aid to post.



How to pay the bill

- Pay by cash, check or money order in the Financial Services Office
- Mail a Check or Money Order to: Alma College Financial Services Office, 614 W Superior Street, Alma MI 48801
- Pay online at www.alma.edu/paymybill (Note: Credit card processor charges a 2.5% convenience fee on debit/credit card transactions, however there are no fee for e-checks)
- Pay online through student or proxy portal
- Set up a payment plan
- Apply for a loan:
[Alternative - https://www.alma.edu/admissions/financial-aid/loans/alternative.php](https://www.alma.edu/admissions/financial-aid/loans/alternative.php)
[Plus - https://www.alma.edu/admissions/financial-aid/loans/plus.php](https://www.alma.edu/admissions/financial-aid/loans/plus.php)



Payment Plans

Deferred Payment Plan

- Pay what you owe for the term in 2 payments
- First half, plus \$20 fee due by August 30, 2019
- Second half due by October 11, 2019
- Fill out application and return with your first payment
- Winter due dates: January 3, 2020 and February 7, 2020
- <https://www.alma.edu/offices/financial-services/for-students/payment-options/>

Cashnet Tuition Payment Plan

- Make 5 payments for one term's charges or 10 for the full year
- Make 3 payments for Spring term
- \$55 sign up fee for a whole year or \$35 for a semester
- Not a loan, so there isn't any interest
- Payments are made directly to Cashnet and Cashnet will remit funds to Alma College weekly. Payments will be posted every Thursday.
- <https://www.alma.edu/offices/financial-services/for-students/payment-options/>



Proxy Access

- Students assign proxy access through their portal to others who they want to have access to their financial information.
- Financial information can include: financial aid, billing statement, making payments and accessing the 1098-T Tuition statement.
- Proxy user receives their own user name and password to sign in.
- Proxy user may receive the same account related emails that the student receives.
- Privacy PIN is still required for our office to speak to someone other than the student about their account- even if they were granted proxy access.
- Information can be found at www.alma.edu/proxy-access



Checklist - items to complete prior to orientation

- ✓ Loans have been accepted on the portal
- ✓ Entrance counseling and promissory note have been completed at www.studentloans.gov. Log in with your FSA ID to complete both steps.
- ✓ Waive or enroll in the health insurance plan. Must do one or the other by July 22, 2019.
<https://www.studentplanscenter.com/school.aspx?school=25>
- ✓ Complete Consent Form for Disclosure to create privacy PIN:
<https://www.alma.edu/admissions/financial-aid/forms-resources/>
- ✓ Pay balance in full, or enroll in a payment plan by August 30, 2019



Resources available:

- <https://www.alma.edu/offices/financial-services/for-students/>
- <https://www.alma.edu/admissions/financial-aid/forms-resources/>
- Academic catalog <https://www.alma.edu/offices/registrar/academic-catalogs/>
- Follow us on Facebook – Alma College Financial Services Office
- Follow us on Twitter - @AlmaCollegeSSC
- Email Financial Services at financialservices@alma.edu
- Email Financial aid at finaid@alma.edu
- Contact Kate Adams, Student Accounts Financial Coordinator, (989) 463-7453

