



INDEPENDENT VERIFICATION WORKSHEET

Verification compares the 2019-2020 FAFSA, this worksheet, additional documentation, & Federal Income Tax information.
No financial aid will be finalized and no payments will be disbursed until we receive and review all documents.

A. STUDENT INFORMATION

STUDENT LAST NAME (PLEASE PRINT)

STUDENT FIRST NAME

ID # (DO NOT LEAVE BLANK)

B. FAMILY HOUSEHOLD INFORMATION

1. List the people in your household, including:

- ✓ **You and your spouse** (if married), unless your spouse is not living in the household due to separation or divorce.
- ✓ **Your children** if you provide more than half of their support from July 1, 2019 through June 30, 2020, even if they do not live with you
- ✓ **Other people** if they now live with you and your spouse (if married) and you provide more than half of their financial support and will continue to provide more than half of their support from July 1, 2019 through June 30, 2020.
- ➔ **Please include the ages of your household members.**

Write in the full name of the college for any household member who will be attending a postsecondary education institution at least half-time from July 1, 2019 – June 30, 2020, & will be enrolled in a degree, diploma, or certificate program.

**If you need more space, attach a separate page.*

	FULL NAME	AGE	RELATIONSHIP	COLLEGE
1.			SELF	ALMA COLLEGE
2.			SPOUSE	
3.				
4.				
5.				
6.				

C. SUBMIT - 2017 INCOME TAX INFORMATION

***STUDENT INCOME AND TAX INFORMATION:**

1. STUDENT: You **MUST** check one of the following.

➔ List below employer(s) and any income received in 2017 even if you did not receive a W2.

ALL COPIES OF W2 FORMS MUST BE PROVIDED (Schedule C or K-1 if self-employed).*

Employer's Name	Amount Earned in 2017
	\$
	\$
	\$

➔ YOU MUST CHECK ONE OF THE FOLLOWING:

***Do not leave blank.**

TAX RETURN FILERS

- I have filed a **2017** Federal income tax return & will provide a **Tax Return Transcript** or utilize the **IRS Data Retrieval Tool** within FAFSA.

TAX RETURN NON-FILERS WITH EARNINGS

- I did not file, will not file, and **am not required** to file a 2017 Federal income tax return but I **DID** have income earned from work. I will provide the **IRS Verification of Non Filing Letter**.

TAX RETURN NON-FILERS WITH NO EARNINGS

- I did not file, will not file, and **am not required** to file a 2017 Federal income tax return as I had **NO** income earned from work. I will provide the **IRS Verification of Non Filing Letter**.

STUDENT LAST NAME (PLEASE PRINT)

STUDENT FIRST NAME

ID # (DO NOT LEAVE BLANK)

***SPOUSE INCOME AND TAX INFORMATION:**

2. SPOUSE: You **MUST** check one of the following.

→ List below employer(s) and any income received in 2017 even if you did not receive a W2.

ALL COPIES OF W2 FORMS MUST BE PROVIDED (Schedule C or K-1 if self-employed).*

Employer's Name	Amount Earned in 2017
	\$
	\$
	\$

→ YOU MUST CHECK ONE OF THE FOLLOWING:

***Do not leave blank.**

TAX RETURN FILERS

- I have filed a **2017** Federal income tax return & will provide a **Tax Return Transcript** or utilize the **IRS Data Retrieval Tool** within FAFSA.

TAX RETURN NON-FILERS WITH EARNINGS

- I did not file, will not file, and **am not required** to file a 2017 Federal income tax return but I **DID** have income earned from work. I will provide the **IRS Verification of Non Filing Letter**.

TAX RETURN NON-FILERS WITH NO EARNINGS

- I did not file, will not file, and **am not required** to file a 2017 Federal income tax return as I had **NO** income earned from work. I will provide the **IRS Verification of Non Filing Letter**.

**** PLEASE REFER TO THE TAX INFORMATION SHEET ON HOW TO OBTAIN THE REQUIRED TAX DOCUMENTS. ****

D. CERTIFICATION: SIGN THE WORKSHEET

The College must review the requested information, under the financial aid program rules (CFR title 34, Part 668). If you are the student, by signing this application you certify that you (1) will use federal and/or state student financial aid only to pay the cost of attending an institution of higher education, (2) are not in default on a federal student loan or have made satisfactory arrangements to repay it, (3) do not owe money back on a federal student grant or have made satisfactory arrangements to repay it, (4) will notify your school if you default on a federal student loan and (5) will not receive a Federal Pell Grant for more than one school for the same period of time. If you are the parent or the student, by signing this application you agree, if asked, to provide information that will verify the accuracy of your completed form. This information may include your U.S. or state income tax forms that you filed or are required to file. Also, you certify that you understand that the Secretary of Education has the authority to verify the information reported on this application with the Internal Revenue Service and other federal agencies. If you sign any document related to the federal student aid programs electronically using a Personal Identification Number (PIN), you certify that you are the person identified by the PIN and have not disclosed that PIN to anyone else.

WARNING: if you purposely give false or misleading information on the worksheet, you may be fined \$20,000, sent to prison, or both.

Student's Signature

Date

Spouse's Signature

Date

PLEASE SUBMIT THIS FORM TO THE ALMA COLLEGE FINANCIAL AID OFFICE
614 West Superior Street, Alma, Michigan 48801-1599 Telephone (989) 463-7347

→ **UPLOAD YOUR DOCUMENTS TO ALMA COLLEGE:** alma.edu/fadocupload

