

ALMA COLLEGE
EDUCATIONAL POLICIES COMMITTEE
INSTRUCTIONS FOR PROPOSING A NEW MAJOR OR MINOR

A. Importance to the College

- The program allows the College to be at the forefront of a developing area of knowledge.
- The program opens new professional and career opportunities without being limited to narrow vocational training.
- The program contributes to the welfare of the wider community.
- The program contributes to the reputation of Alma College as a Liberal Arts institution responsive to society.

B. Promise of success

- The program will attract excellent students.
- The program will contribute to diversity of students and/or staff.
- The program will heighten student awareness of and/or concern with value issues.
- The program will take advantage of the strengths of College faculty.
- The program will attract outstanding faculty.
- The program pursues a coherent, unified, and identifiable body of knowledge in both breadth and depth.

C. Projected needs for resources

- The program does not involve diversion of resources needed to accomplish the basic Liberal Arts goals of the College.
- The program fall within the objectives and priorities of the College's strategic plan.
- The program has strong sources of independent funding, e.g. grants, endowments.

1. *Please complete this form using Adobe Acrobat.*
2. *If you have issues with the form not saving properly, instead try to print to pdf and then save the pdf.*
3. **Please submit electronically to Daneene Held at helddl@alma.edu to be reviewed by EPC.**

ALMA COLLEGE POLICIES COMMITTEE
NEW PROGRAM PROPOSAL INVOLVING NEW FUNDING

From: Department of _____

New minor/major in _____

Please provide the following information in as much detail as possible:

A. Using the standard for catalogue copy, please describe the new program or major, listing all required, cognate, and prerequisite courses:

B. Please provide a rationale for this new program and its requirements, noting particularly the criteria for new programs on page 1 of this form.

C. Projected impact of program changes on:
Department, division, college graduation requirements

General education/distributive requirements

Staffing: Will additional staff be required?

Library: What additional resources will be needed?

Computer/technological resources: What additional resources will be needed?

D. Budgetary Implications: Given the projected impact of the program, what budgetary implications follow? Please estimate the additional annual operating costs (be specific, please) of this program.

E. Comments

1. Library Director:

2. Information Technology Director:

F. Approvals

1. Department or Divisional Chairperson: _____

Date: _____

2. Provost: _____

Date: _____

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