

**ALMA COLLEGE  
EDUCATIONAL POLICIES COMMITTEE  
SPRING TERM 'S' COURSE DESIGNATION FORM**

**'S' Course Designation Criteria**

**A. General Information**

1. Instructor's Name: \_\_\_\_\_
2. Department or Program: \_\_\_\_\_
3. Course Number: \_\_\_\_\_ Title: \_\_\_\_\_  
(Title must not exceed 27 characters)
4. In which term and year will this change take effect? \_\_\_\_\_

B. "S" course designated Spring Term courses should take advantage of the unique format of spring term via the pedagogical methods used, the skills developed or enhanced, or other learning experiences afforded to our students that would not be possible in our traditional semester term format. Examples of this could include, but are not limited to: immersion in a secondary language, crossing geographical boundaries, exploring cultural/social/ethnic/economic differences outside the classroom, and applied experiences requiring extended daily interactions with instructors. Internships do not satisfy the "S" requirement.

Discuss how this course will take advantage of the unique format of spring term to enhance the learning experience for our students.

Request Date: \_\_\_\_\_

Chair Approval: \_\_\_\_\_

1. Please complete this form using Adobe Acrobat.
2. If you have issues with the form not saving properly, instead try to print to pdf and then save the pdf.
3. Please submit electronically to Daneene Held at [helddl@alma.edu](mailto:helddl@alma.edu) to be reviewed by EPC.