



# ALMA COLLEGE

## TUITION EXCHANGE PROGRAM

*Dependents of Alma College employees eligible for the Alma College tuition remission program are also eligible under the tuition exchange program.*

## WHO PARTICIPATES?

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Alma College participates in three tuition exchange programs. Although acceptance into one of the tuition exchange programs is not guaranteed, it is a good option for many individuals. These are the groups:

1. **The Tuition Exchange Program (TE)** (<http://www.tuitionexchange.org>).

About 600 institutions across the country participate in The Tuition Exchange program. If accepted under TE, dependents of faculty and staff at participating institutions can attend these institutions at a set tuition rate or up to full tuition. The number of “exports” and “imports” at each institution is tracked; institutions who send more students than they receive may be put on restriction and/or have their ability to send suspended for a period of time.

2. **The Tuition Exchange Co-op Program (TE-Co-op)**

A subset of over 100 TE institutions are participating in a “Co-op” agreement. Alma joined this group so that we could maximize opportunities for our faculty and staff. The list of schools is shorter, but students can be accepted even when we are on restriction (again, individual acceptance and tuition remission acceptance is determined by the host institution).

3. **Association of Presbyterian Colleges and Universities (APCU)**  
(<http://www.presbyteriancolleges.org/tuitionexchange>)

In March 2008, we added over 35 tuition exchange institutions through the Association of Presbyterian Colleges and Universities (APCU). As with the Tuition Exchange, the external institutions make the acceptance decision – and the tuition remission decision. If accepted, participants will receive a full tuition award.

4. **The Council of Independent Colleges (CIC)** (<http://www.cic.org/tep>)

Over 350 institutions participate with the CIC tuition exchange; a listing of members is available from the website, listed above. If accepted, participants will receive a full tuition award.

## APPLICATION PROCESS

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1. Approximately a 1 year ahead of the date of first attendance, apply for acceptance to the tuition exchange institution via the standard admission process for that institution. Contact the Tuition Exchange Liaison Officer at Alma College (*Office of Vice President for Enrollment*) to request the institution to approve the student for tuition remission.

- *It is not unusual to have students accepted for admission by the host institution, but turned down for tuition remission by that same institution. It is also not unusual to experience delays in the receiving institution's decision making process.*

2. Institutional eligibility depends upon the balance of “imports” and “exports” of Alma College tuition exchange student and the number of “imports” and “exports” at the potential host institution. Because of

this, family members eligible for tuition exchange scholarships **are not** guaranteed placement at another institution.

3. The liaison officers at the institutions to which you apply will notify you and Alma College about acceptance and scholarship awards. For students that are accepted to another institution under the Tuition Exchange Program, the host institution is responsible for tuition remission according to the guidelines established there.
4. If the student is accepted by the institution for admission AND accepted for tuition remission, the tuition benefit typically last for 4 years.
5. If the student is accepted for admission but NOT accepted for tuition remission, the student would likely receive standard merit ward(s) as initially offered by the institution. However, each institution and situation may differ, so families need to ask the institution directly.

***NOTE:*** *Students receiving tuition benefits at a tuition exchange institution are not eligible to receive tuition remission at Alma College unless they transfer to Alma.*